

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR BOARD MEETING

August 27, 2019

The Southern Ohio Educational Service Center Governing Board met on Tuesday, August 27, 2019, at 7:00 p.m. at the Southern Ohio ESC in Clinton County for its regular monthly meeting. Members present were Mrs. Charters, Mrs. Gausman, Mr. Hill, Mr. Lane, Mr. Luck, Mr. Mount, Mr. Peck, Mr. West, and Mr. Wilt, along with Rachel Meyer, Treasurer, and Beth Justice, Superintendent. Guests present were Miles Burton, Curt Bradshaw, Rogina Conroy, Ronda Hughes, and Amanda Matthews.

REVISION AND/OR APPROVAL OF THE MEETING AGENDA (Resolution #4135)

It was moved by Mr. Hill and seconded by Mr. Peck to approve the agenda as revised.

The board members present unanimously approved the motion. President of the board, Mrs. Gausman, declared the motion carried.

MINUTE APPROVAL (Resolution #4136)

It was moved by Mr. Lane and seconded by Mr. Luck that the July 30, 2019, meeting minutes be approved as presented.

The board members present unanimously approved the motion. President of the board, Mrs. Gausman, declared the motion carried.

The meeting was opened for public participation. None received.

SOUTHERN OHIO ESC SHARED EXPERTISE

Mrs. Justice welcomed new employees in attendance. Mrs. Justice thanked Mrs. Conroy for her work in recruiting new employees. Mrs. Conroy also displayed bios/pics of each new employee. Mrs. Conroy thanked Mr. Bradshaw for his help in getting the bio/pic slideshow pulled together.

GREAT OAKS ITCD REPORT

Mr. Lane indicated he attended the August 14, 2019 meeting where Mr. Snyder reported that the Laurel construction is going well. Great Oaks is also still negotiating with the Clinton County Commissioners regarding the property where the Southern Ohio Learning Center is currently located.

He also reported that Kevin Abt indicated that school is off to a good start with some adjustments needed due to construction.

Mr. Lane disseminated the Campus Enrollment Report for 2019-20. He indicated that Laurel Oaks offers 17 junior programs and 18 senior programs with a total of 642 students enrolled.

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LEGISLATIVE LIAISON REPORT

Mr. Peck disseminated "The Link" for board members to review.

Governor passed budget despite delays with 25 vetoes. Among the changes in the bill include:

- A funding guarantee, for fiscal years 2020 and 2021, school districts will receive no less than the amount of state funds they received in FY2019;
- \$38.5 million for school districts that experience enrollment growth between FY2016 and FY2019;
- A one-year moratorium on the establishment of new academic distress commissions;
- A \$20 million program to provide funding to districts to purchase school buses;
- The elimination of the Joint Education Oversight Committee

FINANCIAL REPORTS

Mrs. Meyer reviewed the monthly reports with the board.

APPROVAL OF PAID BILLS (Resolution #4137)

It was moved by Mr. Peck and seconded by Mr. Wilt that the paid bills for the previous month be approved as presented, for a total of \$828,073.33.

The board members present unanimously approved the motion. President of the board, Mrs. Gausman, declared the motion carried.

APPROPRIATION MODIFICATIONS AND AMENDMENTS (Resolution #4138)

Upon the recommendation of Treasurer Meyer, it was moved by Mrs. Charters and seconded by Mr. Hill to approve the following appropriation modifications and amendments as presented.

[See Minute Page #1557 - #1558]

The board members present unanimously approved the motion. President of the board, Mrs. Gausman, declared the motion carried.

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OPEN ENROLLMENT AND THE PPO MEDICAL INSURANCE PLAN (Resolution #4139)

Upon the recommendation of Treasurer Meyer, it was moved by Mr. Mount and seconded by Mr. Lane to NOT ALLOW staff to move from the High Deductible Plan to the PPO Medical Insurance Plan during the open enrollment period.

The board members present unanimously approved the motion. President of the board, Mrs. Gausman, declared the motion carried.

APPROVE OF BOARD MEMBER FULFILLING TREASURER'S DUTIES (Resolution #4140)

Upon the recommendation of Treasurer Meyer, it was moved by Mr. Luck and seconded by Mr. West to have Mr. Mount (backup: Mr. Peck) fulfill the Treasurer's duties with the assistance of a fiscal team member for the October Governing Board meeting.

The board members present unanimously approved the motion. President of the board, Mrs. Gausman, declared the motion carried.

TREASURER DISCUSSION ITEMS

Fiscal Office Update

- We said goodbye to Megan Thompson on August 16th. She is leaving us to begin transitioning to Blanchester Local School District Treasurer on August 20, 2019. She will be greatly missed!
- Amanda, Megan, and I participated in New Employee Orientation that was held on August 6, 2019.
- On August 6, 2019, Beth, Jeff and I met with the new Superintendent at Greenfield Ex. Village Schools (Quincey Gray) to discuss SOESC Primary Services and Region 14/Hopewell Cooperative services, as well as State Support Team services.
- Megan and I sent out the first invoices of the year for services provided by the ESC and Hopewell during the week of August 12th.
- On August 23, 2019, Jeff and I will meet with the new Superintendents at Georgetown Ex. Village Schools (Brad Winterod) and Fayetteville-Perry Local Schools (Tim Carlier) to discuss Region 14/Hopewell Cooperative services and State Support Team services.

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TREASURER DISCUSSION ITEMS (Cont.)

Professional Development

- On August 13, 2019, I attended a Treasurer Roundtable with State Auditor Keith Faber at the Scioto County Career and Technical Center in Lucasville. It was an opportunity to hear from the new State Auditor about his agenda and to discuss the future of the Auditor of State's office.
- On August 15, 2019, I attended an STRS webinar called "Overview of Employer Responsibilities." This webinar allowed employers to become familiar with the tools, resources, and information needed for STRS Ohio reporting.

PERSONNEL CONTRACT RESIGNATION: ESC (Resolution #4141)

Upon the recommendation of Superintendent Justice, it was moved by Mr. Hill and seconded by Mr. Luck to approve the resignation of the following personnel:

ESC CONTRACT RESIGNATION

Name	Position	Contract Type	Effective Date
Thompson, Megan	Accounts Receivable-Fiscal Clerk	Classified	8/19/2019

The board members present unanimously approved the motion. President of the board, Mrs. Gausman, declared the motion carried.

PERSONNEL CONTRACT AGREEMENTS: ESC (Resolution #4142)

Upon the recommendation of Superintendent Justice, it was moved by Mr. Wilt and seconded by Mrs. Charters that the board approves employment contracts for the following personnel subject to the provision of O.R.C. 3319.02, O.R.C. 3319.08 and/or O.R.C. 3319.081. All personnel are subject to assignment by the superintendent, and all contracts are subject to continuation of existing local, state, and/or federal funding; proper licensure; Ohio Department of Education highly qualified teacher per current job assignment; Ohio Bureau of Criminal Background Investigation Check; and Federal Bureau of Investigation Background Check:

ESC CONTRACT AGREEMENTS

Name	Tentative Position	Contract Dates	Length	Days	Degree	Schedule/ Step/Rate	Contract Type	Comments
Adams Kimberly A.	Coor. of Gifted Services / Resident Educator	2019-2020	1 year	166 days	Master	Schedule MA (B) / Step 10 / \$50,088.00	Retired Administrator / Certificated	
Carman, Tyler	Paraprofessional	2019-2020	1 year	191	No degree on schedule	Schedule L / Step 10 / \$15.02 per hr	Limited	SOLC
Wellman, Shelly	EC BLT/DLT	2019-2020	1 year	As Needed		\$25.51 per hour	Certificated Supplemental	

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PERSONNEL CONTRACT AGREEMENTS: ESC (Cont.)

East Clinton Substitutes

1. Bailey, Mary J.	6. Gruber, Sarah	11. Malloy, Tara	16. VanSkiver, Calvin
2. Carson, Mary Ann	7. Haines, Kimberly	12. Marsh, Linda	17. Wells, Jessica
3. Cherrington, Lana	8. Jenkins, Bailey	13. Olds, Cynthia	
4. Franks, Steven	9. Joseph, Bonnie	14. Smith, Anna	
5. Gerber, Regina	10. King, James	15. Stackhouse, Jerrica	

The board members present unanimously approved the motion. President of the board, Mrs. Gausman, declared the motion carried.

APPROVAL OF OUT-OF-STATE (Resolution #4143)

Upon the recommendation of Superintendent Justice, it was moved by Mrs. Charters and seconded by Mr. West to approve out-of-state travel for **Kimberly A. Adams and Curt Bradshaw** to attend the SAS/EVAAS trainings in Cary, North Carolina. Session 1 training is October 8 – 10, 2019, and Session 2 training is December 3 – 5, 2019.

The board members present unanimously approved the motion. President of the board, Mrs. Gausman, declared the motion carried.

APPROVAL OF OUT-OF-STATE (Resolution #4144)

Upon the recommendation of Superintendent Justice, it was moved by Mr. Mount and seconded by Mr. Peck to approve out-of-state travel for **Tracy Dendinger** to attend the National Association of Supervisors of Ag Educators (NASAE) conference and the National FFA Convention in Indianapolis, Indiana, October 27—November 2, 2019.

The board members present unanimously approved the motion. President of the board, Mrs. Gausman, declared the motion carried.

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APPROVAL OF SERVICE CONTRACT (Resolution #4145)

Upon the recommendation of Superintendent Justice, it was moved by Mr. Luck and seconded by Mr. Lane to approve the following service contract as listed:

SOESC SERVICE CONTRACT

<u>Provider</u>	<u>Purchase Order</u>	<u>Service</u>	<u>Dates</u>	<u>Amount</u>
Tutoring by B2	2200368	Attacking the ACT	2019-20SY	\$500 (first 15 Students) + \$20 per additional Student

The board members present unanimously approved the motion. President of the board, Mrs. Gausman, declared the motion carried.

APPROVAL OF DONATIONS (Resolution #4146)

Upon the recommendation of Superintendent Justice, it was moved by Mr. Hill and seconded by Mrs. Charters to approve the following donations to the Southern Ohio Learning Center as listed:

<u>Donation/Description</u>	<u>Quantity</u>	<u>Donation Received from</u>	<u>Value of Donated Item</u>
Cash	n/a	Anonymous	\$1,789.00
PowerPoint Remote, Wireless	1	Anonymous	\$15.00
Retevis Walkie Talkies with headsets and base chargers	8	Anonymous	\$166.00
Bissel Carpet Sweeper	2	Anonymous	\$30.00

The board members present unanimously approved the motion. President of the board, Mrs. Gausman, declared the motion carried.

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PERSONNEL CONTRACT RESIGNATION: REGION 14 (Resolution #4147)

Upon the recommendation of Superintendent Justice, it was moved by Mr. Wilt and seconded by Mr. West to approve the resignation of the following personnel:

REGION 14 CONTRACT RESIGNATION

Name	Position	Contract Type	Effective Date
Ozanich, Deborah	Itinerant Teacher for HI/D	Certificated	8/27/2019

The board members present unanimously approved the motion. President of the board, Mrs. Gausman, declared the motion carried.

PERSONNEL CONTRACT AGREEMENTS: REGION 14 (Resolution #4148)

Upon the recommendation of Superintendent Justice, it was moved by Mr. Peck and seconded by Mr. Hill that the board approves employment contracts for the following personnel subject to the provision of O.R.C. 3319.02, O.R.C. 3319.08 and/or O.R.C. 3319.081. All personnel are subject to assignment by the superintendent, and all contracts are subject to continuation of existing local, state, and/or federal funding; proper licensure; Ohio Department of Education highly qualified teacher per current job assignment; Ohio Bureau of Criminal Background Investigation Check; and Federal Bureau of Investigation Background Check:

REGION 14 CONTRACT AGREEMENTS

Name	Tentative Position	Contract Dates	Length	Days	Degree	Schedule/Step/Rate	Contract Type	Comments
Barlow, Gregory	District CCIP Assistance	2019-2020	1 year	As Needed	Masters	MA (B) / Step 8 / \$40.48 per hr	Certificated Supplemental	Per hour /As needed
Mickey, Deborah	SST Early Literacy Specialist	2019-2020	1 year	5 days	Masters	MA (B) / Step 14 / \$1,693	Certificated Supplemental	
Trowbridge, Megan	LPDC	2019-2020	1 year	As Needed	No Degree on Schedule	\$15.00 per hr	Certificated Supplemental	

The board members present unanimously approved the motion. President of the board, Mrs. Gausman, declared the motion carried.

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SUPERINTENDENT INFORMATION/DISCUSSION ITEMS

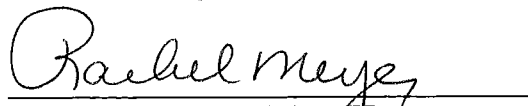
Superintendent Justice shared the following with the board:

1. Southern Ohio ESC Opening Day – Mrs. Justice passed around pictures from opening day, theme: #TEAMSOESC
2. Opening Day for districts served by SOESC – Mrs. Justice shared that staff attended to support districts.
3. OESCA Brunch – Mrs. Justice shared that the luncheon will take place on November 11th at Hilton-Columbus. More information to come soon.
4. Appointments – Mrs. Justice shared that there are three open spots: Mr. Luck, Mr. West, and Mr. Wilt. These three appointments will need to be addressed at the January 2020 board meeting, and the board must follow the guidelines listed in board letter.
5. Future of ESC's – Mrs. Justice discussed her vision for expanding services in the future.
6. Four County Board Meeting – Mrs. Justice shared that the Four County Board Meeting will be on March 24, 2020, pending approval from Laurel Oaks.

ADJOURNMENT

It was moved by Mr. Luck and seconded by Mr. Hill to adjourn to meet again in regular session on September 24, 2019, at 7:00 p.m. at Southern Ohio Educational Service Center, 3321 Airborne Road, Wilmington.


BOARD PRESIDENT


TREASURER

SOUTHERN OHIO EDUCATIONAL SERVICE CENTER
FY 2020 PERMANENT APPROPRIATIONS

FUND	OBJECT	SCC	DESCRIPTION	GENERAL FUND												TOTAL ACCOUNT	
				July	August	September	October	December	January	February	March	April					
001	1000	0000	SALARIES	\$ 2,771,159.00													\$ 2,771,159.00
001	2000	0000	FRINGE BENEFITS	\$ 1,351,169.39													\$ 1,351,169.39
001	4000	0000	PURCHASED SERVICES	\$ 1,029,054.69													\$ 1,029,054.69
001	5000	0000	SUPPLIES & MATERIALS	\$ 76,330.00													\$ 76,330.00
001	6000	0000	CAPITAL OUTLAY	\$ 15,200.00													\$ 15,200.00
001	8000	0000	OTHER OBJECTS	\$ 49,860.00													\$ 49,860.00
001	9000	0000	CONTINGENCIES / TRANSFERS	\$ 1,720,000.00													\$ 1,720,000.00
			GENERAL FUND TOTAL	\$ 7,012,773.08													\$ 7,012,773.08
				OTHER FUNDS													
001	9050		TERMINATION / RETIREMENT BENEFITS FUND	\$ 23,185.16													\$ 23,185.16
007	0000		UNCLAIMED FUNDS	\$ 58.95													\$ 58.95
008	9271		WADDELL FUND	\$ 53,300.00													\$ 53,300.00
019	9903		CLINTON COUNTY FOUNDATIONAL LUCAS FY19 FUND	\$ -													\$ -
019	9904		BWC GRANT	\$ 40,000.00													\$ 40,000.00
022	9245		HOPEWELL GENERAL FUND	\$ 4,924,149.00													\$ 4,924,149.00
022	9500		D.A.R.E. AGENCY FUND	\$ 21,113.72													\$ 21,113.72
451	9418		K12 NETWORK SUBSIDY	\$ 1,800.00													\$ 1,800.00
499	9011		STATE SUPPORT TEAM FY19 FUND	\$ 19.47													\$ 19.47
499	9012		STATE SUPPORT TEAM FY20 FUND	\$ 115,140.50													\$ 115,140.50
499	9704		STUDENT ASSESSMENT FY19 FUND	\$ 2,654.24													\$ 2,654.24
499	9705		STUDENT ASSESSMENT FY20 FUND	\$ 21,875.00													\$ 21,875.00
499	9853		STATE SUPPORT TEAM - TRANSITION FY19 FUND	\$ 146.61													\$ 146.61
516	9228		IDEA PART B FY19 FUND	\$ 25,958.06													\$ 25,958.06
516	9229		IDEA PART B FY20 FUND	\$ 1,017,492.96													\$ 1,017,492.96
516	9811		PARENT MENTOR FY19 FUND	\$ 1,664.16													\$ 1,664.16
516	9812		PARENT MENTOR FY20 FUND	\$ 25,000.00													\$ 25,000.00
516	9914		EARLY LITERACY SSIP (IDEA) FY19 FUND	\$ 4,903.40													\$ 4,903.40
516	9915		EARLY LITERACY SSIP (IDEA) FY20 FUND	\$ 71,597.54													\$ 71,597.54
587	9510		EARLY LEARNING DISCRETIONARY FY19 FUND	\$ 3,523.18													\$ 3,523.18
587	9511		EARLY LEARNING DISCRETIONARY FY20 FUND	\$ 60,145.42													\$ 60,145.42
587	9601		EARLY LITERACY SSIP FY19 FUND	\$ 1,516.09													\$ 1,516.09
587	9602		EARLY LITERACY SSIP FY20 FUND	\$ 22,811.77													\$ 22,811.77
599	9203		UC OLIA LEADERSHIP FY19 FUND	\$ 1,000.00													\$ 1,000.00
599	9510		STATE PERSONNEL DEVELOPMENT GRANT (SPDG) FY19	\$ -													\$ -
599	9510		STATE PERSONNEL DEVELOPMENT GRANT (SPDG) FY19	\$ 17,427.08													\$ 17,427.08
599	9801		SCHOOL CLIMATE TRANSFORMATION FY19 FUND	\$ -													\$ -
OTHER FUNDS TOTAL				\$ 17,427.08													\$ 17,427.08
Monthly Appropriation Changes																	
GRAND TOTAL APPROPRIATIONS - ALL FUNDS				\$ 5,785.72	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,785.72
OTHER FUNDS TOTAL				\$ 17,427.08													\$ 17,427.08
GRAND TOTAL APPROPRIATIONS - ALL FUNDS				\$ 13,475,041.11													\$ 13,475,041.11

8/16/2019

SOUTHERN OHIO EDUCATIONAL SERVICE CENTER
FY 2020 PERMANENT APPROPRIATIONS

Notes:

General Fund - Tuition Reimbursement for all staff collectively \$13,000.00
General Fund - Board Service Fund set at \$7,500.00 on a calendar year basis

Termination Benefits Fund - Unemployment, Severance, and Vacation Payouts

Contingencies:

General Fund - Emergency Fund - 4 months of expenses \$1,520,000.00
General Fund - Building Fund \$200,000.00 - continue to add \$25,000 per year, budget permitting, per 6/25/19 board direction
Hopewell General Fund - Emergency Fund - 4 months of expenses \$1,000,000.00
Hopewell General Fund - Building Fund \$31,000.00 - (security system, updates, repair, etc...)
Hopewell General Fund - Termination / Retirement Benefits setaside \$46,370.00

Transfers: (To be made - more information to follow)